



**REGULAR MEETING MINUTES
TOWN HALL
March 18, 2020 — 5:00 p.m.**

Study Session, Regular Council & TURA meetings are being digitally recorded and will be available on the City website.

1. Call to Order/Roll Call at 6:06 p.m.

Members Present:	Members Absent:
Chair Ayers-Flood Member Land Member Berlant Member Dolan Member Harrison Member Ponomareff Member Clark	
Also Present:	
Sandra Spelliscy, Executive Director Gabriella Shahi, City of Talent Recorder Zac Moody, Deputy Executive Director	

2. Speakers Heard on Non-Agenda Items

None.

3. Consent Agenda

- 3.1 **Approval of December 18, 2019, February 19, 2020 Meeting Minutes**
- 3.2 **Approval of Façade Improvement Grant Application**

Motion (3:03): Member Land moves to adopt the consent agenda for meeting minutes from December 18, 2019, February 19, 2020, and Façade Improvement Grant Application. Member Clark seconded.

Discussion: None.

Vote: All ayes; motion carries.

4. Regular Agenda

4.1 Approval of Contract for Executive Director/Project Manager Services

Staff Report – Executive Director

On February 26, 2020 TURA received a Base Grant application request in the amount of \$5,000. The grant funds are being requested to provide new aluminum clad wood windows and a fiberglass door that was required by Community Development and Architectural Review in October 2019. Grants can be used for 1) rehabilitate and/or restore commercial, residential or governmental buildings to historically compatible exterior design or 2) encourage new investment and development in Talent. An application checklist, a copy of the grant guidelines and the property owner's application are included with this report. The proposed use of the property is commercial and is located within the Central Business District and meets the intent of the grant program. No match is required for Base Grant applications and no grants have been allocated to this property in the past.

Discussion:

- The Board and Staff discussed the contract and potential expense reimbursements.

Motion (31:25): Member Clark moves to approve the personnel services contract for executive director/project management services, **as amended**. Member Harrison seconded.

Discussion: Member Dolan requests for the motion to be amended to say Healthy Sustainable Communities LLC instead of Jon Legarza; also requests that the motion includes setting up a hand off meeting with the Chair and Vice Chair.

Vote: All ayes; motion carries.

4.2 Discussion Re: Timing of Executive Director Resignation and Termination of Administrative Services IGA

Staff Report – Executive Director

Pending the approval and timing of the contract by the new entity, the Executive Director will be submitting her resignation effective March 31st. There is an IGA between the city and TURA for administrative services that was originally set to expire at the end of June but could remain open per a request from the new Executive Director.

Discussion:

- The Board and Staff discussed the resignation of the Executive Director as well as the IGA between the city and TURA.

5. Adjournment at 6:44 PM

Respectfully submitted by:

Gabriella Shahi, City Recorder

Note: These minutes and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website (www.cityoftalent.org) after each meeting. The minutes are not a verbatim record: the narrative has been condensed and paraphrased to reflect the discussions and decisions made.