



**REGULAR MEETING MINUTES
TOWN HALL
November 2, 2021 — 6:00 p.m.**

Study Session, Regular Council & TURA meetings are being digitally recorded and will be available on the City website.

1. Call to Order/Roll Call at 6:02 p.m.

Members Present:	Members Absent:
Chair Ayers-Flood Vice-Chair Clark Member Byers Member Paré-Miller Member Ponomareff Member Pastizzo	
Also Present:	
Jon Legarza, Executive Director	

2. Speakers Heard on Non-Agenda Items

Legarza mentioned that an Evans Carol signed up for speaker requests on October 22nd but was not in attendance in the meeting this evening.

3. Consent Agenda

3.1 Approval of Study Session and Regular Meeting Minutes for October 5, 2021.

Vote: All ayes; motion carries.

4. Executive Session

The Agency’s Board of Directors met in executive session pursuant to ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

5. Regular Agenda

5.1 Review of Grant Submissions for Food Trucks on the Gateway and Discussion of Possible Canopy, Bike Parking, and Pathway to the Food Truck Area

Staff Report – Executive Director

Legarza provided an update on the food truck submissions and then discussed the potential interest in add a canopy over the food truck area, bike parking area, and a pathway to the food truck area.

Discussion:

- None

Motion: Member Byer to direct Agency staff to enter notify Café's Wake n' Bake Shop and Stones Jamaican Roots and Juice about their successful application to the food grant application and coordinate with the Agency attorney on awarding the food truck space to the selected grantees. Member Ponomareff seconded.

Discussion: Member Byers discussed that there is a third space that will be up for the future.

Vote: All ayes; motion carries.

5.2 Approval of Direct Contract for Personal Services with Elaine Howard Consulting

Staff Report – Executive Director

Legarza provided an overview of the contract with Elaine Howard Consulting and the benefits of urban renewal plan areas.

Discussion:

- None

Motion: Member Clark move to direct Agency staff to execute the Direct Personal Services Agreement with Elaine Howard Consulting. Ponomareff seconded.

Discussion: None.

Vote: All ayes; motion carries.

5.3 Discussion of Joint City Council / TURA Study Retreat on Urban Renewal

Staff Report – Executive Director

Legarza presented a Doodle Poll with the dates for the joint study retreat and mentioned that Elaine Howard is free the morning of November 20th.

Discussion:

- None

Motion: Member Ponomareff moves to schedule the joint City Council / TURA Study Retreat on Urban Renewal for the morning of November 20th and provide proper public notice of the meeting. Clark seconded.

Discussion: None.

Vote: All ayes; motion carries.

5.4 Consideration of Master Planning Design Contract with Salazar Architect, Inc. for Long-Range Improvements for the Gateway Expansion, Visioning the Block Between Talent Avenue and the 99 Corridor

Staff Report – Executive Director

Legarza provided an update on the expansion of the Gateway Site and the potential for future community-engagement on the Gateway master plan.

Discussion:

- None

Motion: Member Byers moves to direct Agency Staff to execute the Personal Services Agreement with Salazar Architect, Inc. for Long-Range Improvements for the Gateway Expansion, Visioning the blocks Between Talent Avenue and the 99 Corridor. Pastizzo seconded.

Discussion: None.

Vote: All ayes; motion carries.

5.5 Consideration of Civil Engineering Contract with ZCS Engineering & Architecture for Wagner and Talent Avenue Road Alignment

Staff Report – Executive Director

Legarza provided a staff update regarding the potential alignment between Wagner and Talent Avenue. Legarza stated that the Agency identified the original firm that can build on previous work and study that they have completed for the Talent Community.

Discussion:

- None

Motion: Member Clark move to direct Agency staff to execute the Personal Services Agreement with ZCS Engineering & Architecture for Wagner and Talent Avenue Road Alignment, and direct Agency Staff to facilitate coordination between the Engineer and Salazar Architect, Inc. on visioning multi-modal connectivity within the area.

Discussion: None.

Vote: All ayes; motion carries.

5.6 Adoption of Public Interest Form for Public Records Requests

Staff Report – Executive Director

Legarza stated that this public records fee waiver or reduction form will help requestors explain why they believe they should receive a fee waiver for records requests.

Discussion:

- Chair-Ayers Flood inquired about the form and its purpose and future public records request.
- Member Pastizzo followed up with more information about fees and his experience in compiling public record requests.
- Chair Ayers-Flood followed up to clarify her question.
- The Board Members continued to deliberate on the subject

Public Speaker Request Form:

- Derek Volkart of the Greater Talent area stated that a previous public records request policy was denied by the previous City Manager in the City of Talent. Volkart successfully appealed this denial with the Jackson County District Attorney. Volkart discussed best public records practice policies. Volkart stated that he would like to bring public record policies up to best standards.

Motion: Member Ponomareff moves to direct Agency staff to adopt a form that requests additional information from public records requestors who are requesting fee waivers or reductions. Byers seconded.

Discussion: None.

Vote: All ayes; motion carries.

5.7 Discussion and Possible Direction on Expanding Agency's Communication Resources and Long-Range Communication Plan

Staff Report – Executive Director

Legarza provided a staff update around the current outreach that the Agency has had for an Agency of this size. Legarza stated that there are numerous entities working with those impacted by the fire and this potential PR firm will help the Agency more clearly communicate with the public.

Discussion:

- Chair Ayers-Flood inquired about faith-based outreach.
 - Legarza stated that there are many organizations working on the recovery efforts, and that the PR firm would help centralize communication and message.
- Member Ponomareff inquired about the scope of the PR work.
 - Legarza followed up that the PR firm can help with staff's capacity and outreach to the community.

- Member Ponomareff stated that she is hearing that this is missing.
- Legarza followed-up with the point that Talent would be taking a lead within the Rogue Valley on this subject.

Motion: Member Clark move to direct staff to identify an experienced public relations firm to communicate Agency’s ongoing and future activities and projects. Byers seconded.

Discussion: None.

Vote: All ayes; motion carries.

5.8 Rescheduling or Cancellation of December Board Meeting

Staff Report – Executive Director

Legarza requested the Board of Directors considers cancelling or rescheduling the December Board of Director’s meeting.

Discussion:

- Member Ponomareff inquired about updated on the Gateway.
- Member Byers stated that she would also be happy to cancel or reschedule December’s meeting.

Motion: Member Ponomareff move to cancel the regular December Board meeting, and direct staff to call a special session via Doodle poll if the Board of Directors must meet to deliberate on a topic before the regularly scheduled January Board meeting.

Discussion: None.

Vote: All ayes; motion carries.

6. Items from Executive Director

Legarza provided an update on the ribbon-cutting, work plan summary and tasks for upcoming joint study session, recent open-house of HAJC, and long-term coordination of asset management and the upcoming delivery of trailers with OHCS.

7. Items from Chair or Agency Members

Member Clark discussed the potential of a canopy, bike racks, and pedestrian access to the Gateway Site. Legarza thanked Member Clark for his reminder and recommendations on the positioning of the canopy.

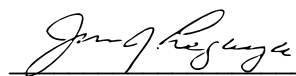
Member Pare-Miller thanked Legarza for the ribbon-cutting and the positive feedback she received from the event.

Legarza thanked the Board for their vision.

Chair Ayers-Flood thanked Legarza for implementing the Board of Director’s vision.

8. Adjournment at 8:02 p.m.

Respectfully submitted by:



 Jon Legarza, Executive Director

Note: These minutes and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website (www.cityoftalent.org) after each meeting. The minutes

are not a verbatim record: the narrative has been condensed and paraphrased to reflect the discussions and decisions made.