



**REGULAR MEETING AGENDA  
TOWN HALL  
February 17, 2021 – 5:00pm**

**This meeting will be held electronically via Zoom. There are two ways to join the meeting:**

- 1. You can join the meeting with your computer or smartphone using the following link and password:**

Meeting ID: 860 7137 6625 | Password: 174684

- 2. You can join the meeting by landline phone or mobile phone by dialing +1 (669) 900-6833 and using the following information:**

Meeting ID: 860 7137 6625 | Password: 174684

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearingimpaired or for other accommodations for persons with disabilities should be made at least 48 hours in advance of the meeting to the City Recorder at 541-535-1566, ext. 1012.

TURA reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the study session and/or meeting. Study Sessions, Regular and Special TURA meetings are being digitally recorded and will be available on the City website.

Anyone wishing to speak on an agenda item will be given an opportunity to speak once the chair calls for speaks. Public Comment Forms are located at the entrance to the meeting place. Anyone commenting on a subject not on the agenda will be called upon during the “Speakers Heard on Non-Agenda Items” section of the agenda. Comments pertaining to specific agenda items will be taken at the time the matter is discussed by the Board.

**1. Call to Order/Roll Call**

**2. Speakers Heard on Non-Agenda Items**

*Limited to 5 minutes or less per Board discretion*

**3. Consent Agenda**

*The consent agenda consists of items of a repeating or routine nature considered under a single action. Any Board member may have an item on the consent agenda removed and considered separately on request.*

**3.1. Approval of Meeting Minutes for January 20, 2021 ..... 3-4**

**3.2. Approval of FY 19-20 Annual Report ..... 5-10**

**3.3. Approval of FY 21-22 Budget Preparation Schedule ..... 11**

**4. Regular Agenda**

*Speakers will be provided the opportunity to offer comments on action items after staff members have given their report and, if there is an applicant, after the applicant has had the opportunity to speak. Action items are expected to result in motions, resolutions, orders, or ordinances.*

4.1.	Election of Agency’s Vice Chair .....	12
4.2.	Appointment of FY 21-22 Budget Officer .....	13
4.3.	Public Records Request Procedures .....	14- 19
4.4.	Gateway Transitional Housing to Permanent Development .....	20
4.5.	Public / Community Outreach .....	21
4.6.	Regular Meeting Schedule .....	22
5.	Items from Executive Director	
6.	Items from Chair or Agency Members	
7.	Adjournment	



**REGULAR MEETING MINUTES  
TOWN HALL  
January 20, 2021 — 5:00 p.m.**

*Study Session, Regular Council & TURA meetings are being digitally recorded and will be available on the City website.*

**1. Call to Order/Roll Call at 5:01 p.m.**

<b>Members Present:</b>	<b>Members Absent:</b>
Chair Ayers-Flood Member Ponomareff Member Clark Member Byers Member Volkart	
<b>Also Present:</b>	
Jon Legarza, Executive Director	

**2. Speakers Heard on Non-Agenda Items**

Nancy Buono of Talent, Oregon

Buono spoke about developing the Gateway Site with the Ashland Food Co-Op. Buono discussed how the Co-Op emailed the City and the Agency about their interest in the City. Buono discussed the Co-Op's plan and how they align with the Gateway Site. Buono discussed how the Agency and leadership should work to continue to follow up on the Co-Op's interest in the site. Buono discussed the role of the Agency. Buono requested that the Agency and the leadership continue to work for the benefit the entire community.

**3. Consent Agenda**

**3.1 Approval of Meeting Minutes for November 18th, December 2nd and 16th, 2020**

**Motion:** Member Clark moves to approve the meeting minutes for November 18<sup>th</sup>, December 2<sup>nd</sup>, and 16<sup>th</sup> of 2020. Ponomareff seconded.

**Discussion:** None.

**Vote:** 2-0; motion carries (Aye – Ponomareff, Clark | Abstain (not present): Byers, Volkart)

**3.2 Approval of Healthy Sustainable Communities Contract Amendment**

**Motion:** Member Clark moves to approve Healthy Sustainable Communities contract amendment. Volkart seconded.

**Discussion:** None.

**Vote:** All ayes; motion carries.

**4. Regular Agenda**

**4.1 Rogue Valley Sewer Easement Approval, Gateway Site**

Staff Report – Executive Director

Legarza discussed the proposed easement and installation of a main line on the Gateway Site with the Board Members. Legarza also presented the map of where the line would be installed on the Gateway Site. Legarza recommended approval of the easement to the Board of Directors.

Discussion:

- None

**Motion:** Member Byers moves to approve the easement for Rogue Valley Sewer and Talent Urban Renewal agency and allow the Executive Director to sign the easement agreement. Ponomareff seconded.

**Discussion:** None.

**Vote:** All ayes; motion carries.

#### 4.2 Urban Renewal Grant Program Revamp, Recovery Grant Program

Staff Report – Executive Director

Legarza discussed two potential new grant programs that could help fund both market studies and beautification within the Agency's boundaries. Legarza stated that the proposed motion before the Board would direct staff to continue to complete due-diligence on expanding the scope of the rehabilitation grant programs to fit Talent's post-fire landscape and needs.

Discussion:

- None

**Motion:** Member Clark moves to direct staff to complete further diligence on the Agency's grant program, and bring back recommendations for the Board of Directors in a future board meeting. Byers seconded.

**Discussion:** Member Clark thanked Legarza for bringing this forward to the Board of Directors and thinking proactively about how the rejuvenate the fire impacted parts of Talent.

**Vote:** All ayes; motion carries.

#### 5. Items from Executive Director

Legarza discussed the upcoming Town Hall on the Gateway Site, and the continued effort of the Agency to identify funding partners for the long-term infrastructure work on the Gateway Site.

#### 6. Items from Chair or Agency Members

Chair Ayers-Flood thanked Buono for her comments. Legarza updated the Board about the progress of the Co-Op coming into Talent and previous meetings with the Co-Op.

Member Volkart confirmed the time of the upcoming Council meeting at 6:45pm.

Member Clark discussed the Urban Forestry Committee's review of the landscape of the Gateway Site. Legarza thanked Clark. Ayers-Flood also thanked Clark and Legarza.

#### 7. Adjournment at 5:34 p.m.

Respectfully submitted by:

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Jon Legarza, Executive Director

*Note: These minutes and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website ([www.cityoftalent.org](http://www.cityoftalent.org)) after each meeting. The minutes are not a verbatim record: the narrative has been condensed and paraphrased to reflect the discussions and decisions made.*

# ANNUAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2020

2019/20

Talent Urban Renewal Agency

This report fulfills the requirements, prescribed in ORS.457.460, for the filing of an annual report detailing the financial activity of an urban renewal area established in Oregon.



## CITY OF TALENT

Prepared by Elaine Howard Consulting, LLC

# Annual Report for Fiscal Year Ending June 30, 2020

## TALENT URBAN RENEWAL AGENCY

### URBAN RENEWAL AREA BACKGROUND

The Talent Urban Renewal Plan (Plan) was adopted by the the City of Talent on 1991. The maximum indebtedness established in 1991 for the Talent Urban Renewal Plan is \$17,127,276. The maximum indebtedness is the total amount of funds that can be spent on projects, programs, and administration in the urban renewal area over the life of the urban renewal plan.

The frozen base assessed value of the Urban Renewal Area is \$8,359,724 (“Frozen Base”). The FY 2019/2020 total assessed value is \$81,254,324. The excess value, or the value on which taxes are paid to the urban renewal agency in FY 2019/2020 is \$60,914,324. <sup>1</sup>

The Talent Urban Renewal Agency (“TURA”) was established by the City of Talent in 1991 as a long-term investment strategy to fund and construct capital improvement projects in the Talent Urban Renewal Area (“Area”).

TURA is a separate legal and financial entity, governed by the members of the the City of Talent City Council.

Oregon state law allows cities to create urban renewal districts in size not to exceed twenty-five percent (25%) of the total assessed property value within the city limits. The base value of the Urban Renewal Area when established in 2005 was \$8,359,724 (“Frozen Base”), and does not exceed this limit.

### Urban Renewal Goals

TURA’s guiding document is the Plan and Report, which lists a series of goals and objectives to guide activities in the urban renewal area. Goals listed in the Plan are as follows:

- A. To enhance opportunities for residential, civic, cultural, and business property to be developed, redeveloped, improved, rehabilitated and conserved in ways which will ensure the vitality of the Area.
- B. To encourage the retention, expansion and development of diversified businesses that will produce jobs for the people of Talent and Jackson County; and
- C. Increase property values so that the Area will contribute its fair share to the costs of public services provided by the City, County, Schools and other Taxing Districts.
- D. To be responsive to the needs and the concerns of all people of Talent in the details of amending and implementing this Urban Renewal Plan;

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<sup>1</sup>Jackson County Assessor Tax FY 2019/2020 Table 4e

- E. To encourage the maximum amount of public involvement, citizen participation in the formation and communication with other taxing districts in the implementation of the Urban Renewal Plan.
- F. To assist property and business owners in the rehabilitation, development or redevelopment of their buildings, property and/or leased space.
- G. To improve to City standards the Area's public streets, bicycle and pedestrian ways and utilities.
- H. To provide park facilities designed to serve the recreational needs of all age levels of Talent population;
- I. To provide streetscape improvements in areas of maximum pedestrian concentration;
- J. To provide adequate off-street parking for the convenience of people who drive to the Area;
- K. To improve the public transportation capability of the Area, including bus and rail transit.
- L. To leverage the Agency's financial resources to the maximum extent possible with other public and private investments and other public and private funding sources.

The entire Talent Urban Renewal Plan and Report can be found on Talent Urban Renewal Agency's website, <http://www.cityoftalent.org/CCBIndex.asp?CCBID=11>.

## FINANCIAL REPORTING

Pursuant to ORS 457.460, a detailed accounting of the financial activity related to urban renewal areas is required to be reported on an annual basis. The following financial information responds to the requirements of this statute.

### Money Received

In FY 2019/2020, the Talent Urban Renewal Agency received \$897,687 from division of taxes.<sup>2</sup> The detailed earnings of the Talent Urban Renewal Agency can be seen in Table 1.

**Table 1. Money Received During FY 2019/20**

Receipt Category	Capital Projects Fund	Debt Service Fund	Total
Division of Taxes		897,687	897,687
Interest		48,031	48,031
Miscellaneous & Reimbursements	27,726		27,726
<b>TOTAL:</b>	<b>\$27,7261</b>	<b>\$945,718</b>	<b>\$973,444</b>

Source: Talent Urban Renewal Agency Financial Report FYE 2020

### Money Expended

Revenue received through urban renewal and spent on urban renewal activities is shown in Table 2.

**Table 2. Expenditures During FY 2019/20**

Expenditure Category	Capital Projects Fund	Debt Service Fund	Total
Materials & Services	118,089		118,089
Capital Outlay	35,362		35,362
Debt Service			
<b>TOTAL:</b>	<b>\$153,451</b>		<b>\$153,451</b>

Source: Talent Urban Renewal Agency Financial Report FYE 2020

### Estimated Revenues

There are no tax revenues as the urban renewal area has reached its maximum indebtedness and is no longer taking division of taxes.

<sup>2</sup> Talent Urban Renewal Agency Financial Report FYE 2020



## Proposed Budget for Current Fiscal Year, FY 2020/21

A compiled budget listing the money to be received due to urban renewal, money to be spent, and what projects/expenses the money will fund is shown in Table 3 below. The Debt Service Fund is no longer in operation as the urban renewal area has reached its maximum indebtedness, has paid off the debt and is no longer taking division of taxes.

**Table 3. Budget FY 2020/21 Urban Renewal Fund**

<b>Receipt Category</b>	<b>Capital Projects Fund</b>
Fund Balance	2,200,000
Miscellaneous Income	4,800
Interest Income	9,500
<b>TOTAL:</b>	<b>\$2,214,300</b>
<b>Expenditure Category</b>	<b>Capital Projects Fund</b>
Materials & Services	162,000
Capital Outlay	174,000
Total Unallocated Funds	1,878,300
<b>TOTAL:</b>	<b>\$2,214,300</b>

Source: The City of Talent FY 2020/2021 Urban Renewal Budget

## Impact on Taxing Districts

The revenues foregone by local taxing districts due to urban renewal are shown in Table 4. This information is from Jackson County Assessor records, Table 4a and 4e and is after losses of \$927 to compression.

Urban renewal agencies do not create an additional tax. Instead, during the Agency's lifespan, overlapping taxing districts "forego" a portion of their permanent rate. Once the urban renewal area is terminated, the taxing jurisdictions receive the full permanent rate of taxes. The Phoenix/Talent School District and Education Service District are funded through the State School Fund on a per pupil allocation. There is no *direct* impact of urban renewal on their funding. The State School Fund is funded through property tax allocations, but also through other state resources.

**Table 4. Impact on Taxing Districts FY 2019/2020**

Taxing Jurisdiction	Impact
Jackson County	\$122,294
4-H Extension Service District	\$2,495
Vector Control	\$2,581
Education Service District	\$21,422
Rogue Community College	\$31,186
Rogue Valley Transit District	\$10,754
Jackson Soil & Water Conservation	\$3,011
Jackson County Library District	\$31,617
City of Talent	\$196,625
Phoenix/Talent School District 4	\$258,137
Jackson County RFPD #5	\$194,546

Source: FY 2019/2020 Sal 4e from Jackson County Assessor

## Maximum Indebtedness

The Talent Urban Renewal Area has ceased taking any division of taxes from the Assessor. All taxing districts saw their revenues increase in FY 2020/2021. The increase for each taxing district due to the cessation of taking division of taxes from the assessor is approximately the numbers in Table 4.

URBAN RENEWAL AGENCY BUDGET CALENDAR

- March 10th, 2021        Project Priorities with Board
- Year-End Projections Board update
  
- April 1 – 15, 2021        Prepare Budget
- Contact Budget Committee Members (to verify participation)

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- April 21, 2021            RESERVE NEWSPAPER SPACE    *(3 WEEKS prior IS BEST!)*
- Budget Meeting/Legal Classified     3.5" MT ( 2x)*
  
- May 3, 2021                First Notice of Budget Meeting published            (10 days prior to meeting)
  
- May 19, 2021             Second Notice of Budget Meeting published            (5 days prior to meeting)
  
- May 26, 2021             Budget Committee Meeting
  
- June 1, 2021              BUDGET HEARING AD TO MAIL TRIBUNE    (1 week before ad day)
- MT Display Ad - 3 col. X 12"*
  
- June 2, 2021             Notice of Budget Hearing & Fin. Summary published (7 prior to meeting)
  
- June 2-8, 2021            Prepare Resolution
  
- June 9, 2021             Budget Hearing and Adoption of FY 19 Budget

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- June 23, 2021             Deliver Notice to Tax Assessor (deadline: July 15)
- (UR 50 & Resolution)

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- July 1-10, 2021           Prepare Annual Report, including budget/assumptions & project priorities



# AGENDA REPORT

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**Meeting Date:** February 17, 2021  
**Staff Recommendation:** None

**Primary Staff Contact:** Jon Legarza  
**Estimated Time:** 5 minutes

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## **ISSUE BEFORE THE BOARD**

Election of Agency's Vice Chair

## **BACKGROUND**

The current Board of Directors of the Urban Renewal Agency must elect a new Vice-Chair for the Agency.

## **RECOMMENDATION**

None

## **RELATED POLICIES**

None

## **POTENTIAL MOTIONS**

"I move to appoint Board Member [insert last name] as the Vice-Chair for the Urban Renewal Agency of the City of Talent."

## **ATTACHMENTS**

None



# AGENDA REPORT

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**Meeting Date:** February 17th, 2021  
**Staff Recommendation:** None

**Primary Staff Contact:** Jon Legarza  
**Estimated Time:** 5 minutes

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## ISSUE BEFORE THE BOARD

Appointment of FY 21-22 Budget Officer

## BACKGROUND

Oregon Budget law requires that a Budget Officer be appointed to prepare and present the Budget to Budget Committee members. This proposed resolution appoints the Executive Director as the Budget Officer for the Agency for the Fiscal Year 2021-22.

## RECOMMENDATION

None

## RELATED POLICIES

None

## POTENTIAL MOTIONS

“I move to appoint Executive Director Jon Legarza as the Urban Renewal Agency of the City of Talent’s 2021-2022 Budget Officer.”

## ATTACHMENTS

None



URBAN  
RENEWAL  
AGENCY  
of the City of Talent

# AGENDA REPORT

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**Meeting Date:** February 17, 2021  
**Staff Recommendation:** None

**Primary Staff Contact:** Jon Legarza  
**Estimated Time:** 5 minutes

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## ISSUE BEFORE THE BOARD

Public Records Request Procedures

## BACKGROUND

The Agency's Attorney has recommended the Urban Renewal Agency adopt a public records request procedure. Public Records requests take staff time to complete. As the Agency has separate leadership from the City of Talent, the Agency no longer uses the City's public record request procedures. The Resolution before the Board has been drafted by the Agency's attorney to formalize the public record request procedures for members of the public. Pending Board approval, information regarding official public records request procedures will also be posted on the Urban Renewal Agency's website.

## RECOMMENDATION

None

## RELATED POLICIES

None

## POTENTIAL MOTIONS

"I move to approve Resolution 21-1, Adopting a Public Records Policy for The Talent Urban Renewal Agency."

## ATTACHMENTS

Draft Resolution 21-1

**RESOLUTION NO. 21-01**

**ADOPTING A PUBLIC RECORDS POLICY  
FOR THE TALENT URBAN RENEWAL AGENCY**

**WHEREAS**, the Talent Urban Renewal Agency (TURA) is a municipal corporation of the State of Oregon; and

**WHEREAS**, TURA is bound by the Oregon Public Records Law (ORS 192.410 to ORS 192.505); and

**WHEREAS**, the Oregon Public Records Law allows TURA to establish fees reasonably calculated to reimburse TURA for TURA's actual cost of making public records available, including costs for summarizing, compiling or tailoring the public records, either in organization or media, in response to a request; and

**WHEREAS**, the Oregon Public Records Law allows TURA to include in a public records fee the cost of time spent by an attorney for TURA in reviewing the public records, redacting material from the public records or segregating the public records into exempt and nonexempt records. TURA may not include in a public records fee the cost of time spent by an attorney for TURA in determining whether requested records are subject to disclosure; and

**WHEREAS**, TURA provided an opportunity for interested persons to comment on the enactment of this Resolution and the proposed fees herein, pursuant to ORS 294.160.

NOW THEREFORE, TURA RESOLVES AS FOLLOWS:

**SECTION 1. PURPOSE:** Oregon law states that every person has a right to inspect any non-exempt public record. Oregon Revised Statute (ORS) 192.410 defines a "public record" as any writing containing information relating to the conduct of the public's business, prepared, owned, used or retained by a public body regardless of the physical form or characteristics. ORS 192.410 goes on to define "writing" as handwriting, typewriting, printing, photostatting, photographing and every means of recordings of any type, which includes letters, words, pictures, sounds or symbols, or any combination thereof, and all papers, maps, magnetic or paper tapes, photographic films and prints, discs, drums or other documents.

**SECTION 2. REQUESTS:** Requests to inspect records shall be referred to TURA's Executive Director.

If there is doubt that the records requested for inspection are not clearly within the definition of "public record," or are exempt records, the request will be referred to TURA's attorney for review and recommendation.

**SECTION 3. PROCEDURES:** All requests shall be made in writing using the Public Records Request Form attached as Appendix A and incorporated into this resolution by

reference. Requester shall provide sufficient descriptive information to enable staff to identify and locate the records requested.

TURA will acknowledge all requests for public records within five business days of the written request to the TURA's Executive Director on the portion of the request form identified as "Acknowledgment."

TURA may request additional information or clarifying information in good faith to expedite its response to a request. Response timelines are suspended until such information is provided by the requester or the requester affirmatively declines to provide the information. If the requester fails to respond within 60 days to a good faith request from TURA for additional information or clarification, TURA shall close the request.

SECTION 4. FEES: TURA has established fees to reimburse it for costs associated with making public records available. Copies of TURA records will be provided pursuant to the fee schedule attached as Appendix C and incorporated herein. Requesters will be advised of the fee associated with their request and payment of the fee must be received prior to release of the requested material. Response timelines are suspended until all fees are paid in full. If the requester fails to pay the fee within 60 days of the date TURA informed the requester of the fee, or fails to pay the fee within 60 days of the date on which the public body informed the requester of the denial of any fee waiver, TURA shall close the request.

If requested records are for general distribution and printed copies are available (i.e., Board Agenda, brochures, etc.), a copy will be provided at no charge. Links to documents readily available on TURA's website will similarly be provided at no charge.

ADOPTED by the Board of Directors this \_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Darby Ayers-Flood, Chair

ATTEST:

\_\_\_\_\_  
Jon Legarza, Executive Director



## Appendix B



[DATE]

To: [Insert Requestor information]

This letter is in response to your public records request. On [date], the Talent Urban Renewal Agency (TURA) received your request for the following record(s):

“[Describe records requested].”

Having reviewed your request, we are able to inform you that:

\_\_\_ Copies of [all/the following] requested public records are enclosed or can be accessed at:

[Describe what records are enclosed; describe where to access records – e.g. providing the website link satisfies this requirement;]

\_\_\_ TURA asserts exemptions to the following requested record(s):

[State record(s) and which exemption(s) apply]

\_\_\_ TURA is not the custodian of record for the following requested records:

[Insert any records of which TURA is not the custodian]

\_\_\_ State/federal law prohibits TURA from acknowledging whether the requested record[s] exist[s]. [Cite to relevant state/federal law.]

\_\_\_ TURA is unable to acknowledge whether the requested record[s] exist[s] because that acknowledgement would result in [the loss of federal benefits/other sanction]. [Cite to relevant state/federal law.]

\_\_\_ TURA is still processing your request and expects to complete its response by \_\_\_\_\_, \_\_\_\_\_, based on the information currently available.

You may seek review of TURA’s determination that any of the requested documents are exempt from public disclosure pursuant to ORS 192.450, 192.460, 192.465, 192.470, 192.480 and 192.490.

Sincerely,  
Urban Renewal Agency of the City of Talent

## Appendix C

# FEE SCHEDULE

The Talent Urban Renewal Agency (TURA) nominal fees for search, review, release and copying of any public record, including photographs, are as follows:

1. Copies of public records are \$0.10 per page for letter size copies and \$0.25 per copy for legal size copies. Double-sided copies count as two (2) pages.
2. Charges for tape recordings and other electronically stored materials will be calculated based upon the actual cost of the tape, computer disc, etc., plus the time required to make the copy, computed as provided in paragraph Section 3 of this fee schedule.
3. If a request for TURA records requires personnel to spend more than 15 minutes collecting or reviewing the requested records prior to their release or copying, the requester will be billed at hourly rate for each staff member involved, with a minimum of one-half hour charge. The total staff time to collect and review the requested records will be estimated by TURA, and the estimated fee must be deposited with TURA before TURA personnel will begin collecting, reviewing or copying the requested records. If the amount of time involved is less than estimated, the excess deposit shall be refunded to the requester. If the actual cost exceeds the deposit, the difference must be paid by the requester before the requested documents will be provided. The actual costs of research will be billed to the requester even if TURA personnel are unable to locate the requested records, or TURA determines that the requested records are exempt from disclosure under the Public Records Act.
4. A change in the format of a record (for example, paper records scanned and saved onto a disc) will be billed for actual time it takes to convert the record to a new format, plus any additional costs associated with the change in format. Staff time will be computed as provided in Section 3 of this Fee Schedule. Changes of format calculated to address the requirements of the Americans with Disabilities Act will not incur any additional charge.
5. TURA may furnish records without charge or at a substantially reduced fee if TURA determines that the waiver or reduction of fees is in the public interest because making the record available primarily benefits the general public.
6. If a request is of such size, complexity, or nature that compliance would disrupt TURA's normal operation, separate arrangements will need to be made prior to such a release of records in accordance with advice from legal counsel.
7. If the request requires advice from TURA's attorney, the requester will be billed for the actual cost to TURA of the time spent by TURA's attorney to review, redact and segregate the records. TURA will not charge a requester for time spent by TURA's attorney in determining the application of the Public Records Law to the request.
8. If the estimated fee to respond to a request is more than \$25.00, TURA will provide a written cost estimate to the requester and will take no further action until TURA receives

## Appendix C

confirmation that the requester wants TURA to respond to the request and agrees to pay the applicable fees.

At no time will original records or photographs of TURA be removed from TURA's files or from the place of regular record retention. Original TURA records and/or photographs may not be reviewed unless TURA personnel are available to oversee that review. The charge for TURA personnel time for monitoring an in-person review of TURA records will be computed as provided in Section 3 of this fee schedule.

DRAFT



# AGENDA REPORT

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**Meeting Date:** February 17th, 2021  
**Staff Recommendation:** None

**Primary Staff Contact:** Jon Legarza  
**Estimated Time:** 10 minutes

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## **ISSUE BEFORE THE BOARD**

Gateway Transitional Housing to Permanent Development

## **BACKGROUND**

The Agency recently held a productive Town Hall meeting that was accessible in both English and Spanish and is currently on the Urban Renewal Agency website, regarding the transitional housing to permanent development plan for the Gateway Site. Approximately 100 attendees of the community participated via Zoom to listen in on how the Gateway transitional housing to permanent development project moves forward the infrastructure on the Gateway Site and helps realize community vision for the site. Agency staff has a pre-application meeting this week to discuss the project with the new Interim Community Development and the final permit and civil engineering approval process.

## **RECOMMENDATION**

None

## **RELATED POLICIES**

None

## **POTENTIAL MOTIONS**

“I move to direct staff to submit a permit application to the City of Talent for the proposed transitional housing to permanent development plan for the Gateway Site.”

## **ATTACHMENTS**

None



# AGENDA REPORT

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**Meeting Date:** February 17th, 2021  
**Staff Recommendation:** None

**Primary Staff Contact:** Jon Legarza  
**Estimated Time:** 10 minutes

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## ISSUE BEFORE THE BOARD

Public / Community Outreach

## BACKGROUND

Board Members have previously discussed their desires to raise community awareness surrounding all the Urban Renewal Agency's previous work throughout its tenure. While the Agency has a long history, it continues to help the community grow and prosper. Staff believes that the Urban Renewal Agency of the City of Talent has been very successful throughout its tenure - and continues to help the community in many ways, especially following the fire. This motion tonight will help lay the groundwork for the Agency to more clearly communicate the return on tax dollars to the larger community from the Urban Renewal Agency and will provide awareness within Talent that could help foster input and identify upcoming programs in the forthcoming 21-22 fiscal year.

## RECOMMENDATION

None

## RELATED POLICIES

None

## POTENTIAL MOTIONS

"I move to direct staff to write a scope of work that aims to foster community outreach on previous and current Urban Renewal Agency activities."

## ATTACHMENTS

None



## AGENDA REPORT

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**Meeting Date:** February 17, 2021  
**Staff Recommendation:** None

**Primary Staff Contact:** Jon Legarza  
**Estimated Time:** 10 minutes

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### ISSUE BEFORE THE BOARD

Regular Meeting Schedule

### BACKGROUND

City staff has expressed a desire to have the time slots before the City Council meeting available for Study Sessions. Agency staff is happy to reschedule the Regular Board Meetings for the Agency to a more convenient time for each Board Member. One possible solution is to have Regular Board Meetings scheduled for the second Wednesday of the month at 6:00pm. With this new schedule, Board meetings could also be held on the fourth Wednesday of the month, if staff requires Board direction.

### RECOMMENDATION

None

### RELATED POLICIES

None

### POTENTIAL MOTIONS

"I move to schedule Regular Board Meetings for the Talent Urban Renewal Agency for the second Wednesday of the month at 6:00pm."

### ATTACHMENTS

None