



**REGULAR MEETING MINUTES  
TOWN HALL  
August 3, 2021 — 6:00 p.m.**

*Study Session, Regular Council & TURA meetings are being digitally recorded and will be available on the City website.*

**1. Call to Order/Roll Call at 6:22 p.m.**

Members Present:	Members Absent:
Chair Ayers-Flood Vice-Chair Clark Member Byers Member Volkart Member Paré-Miller Member Ponomareff	Member Pastizzo
Also Present:	
Jon Legarza, Executive Director	

**2. Speakers Heard on Non-Agenda Items**

None

**3. Consent Agenda**

**3.1 Approval of Meeting Minutes for July 7<sup>th</sup>, 2021**

**Motion:** Member Ponomareff moves to adopt the minutes. Byers seconded.

**Discussion:** None.

**Vote:** All ayes; motion carries.

**4. Executive Session**

*The Agency’s Board of Directors met in executive session pursuant to ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.*

**Motion:** Member Ponomareff moves to reject the offers, delist the property, and to identify a non-profit tenant for the 102 Home Street property to assist with the community recovery efforts. Clark seconded.

**Discussion:** Member Ponomareff stated that the Board made a decision to surplus the property pre-fire and now there might be a better and higher use of the  
Chair Ayers-Flood stated that she would support the motion if it wasn’t for the community recovery efforts clause in the motion.

**Motion Amendment:** Ponomareff restated her motion to reject the offers, delist the property, and to identify a non-profit tenant for the 102 Home Street property. Clark concurred with the amendment.

**Discussion:** Chair Ayers-Flood stated that the Board of Directors appreciates the businesses trying to come to Talent and that the rejection of the offers is in no way a reflection of the rejection of the businesses who made the offers.

**Vote:** All ayes; motion carries.

## 5. Regular Agenda

### 5.1 Discussion of Rogue Retreat Operating Agreement, Gateway Site

Staff Report – Executive Director

Legarza provided a staff report that discussed Rogue Retreat and its wrap-around supportive services that the organization provides to residents within their placement programs.

Discussion:

- None.

**Motion:** Member Byers moves to direct Agency staff to coordinate with Rogue Retreat on drafting an operating agreement from the Gateway Site. Clark seconded.

**Discussion:** None.

**Vote:** All ayes; motion carries.

### 5.2 Food Truck Grant Program Application and Launch

Staff Report – Executive Director

Legarza provided an overview of the new potential grant program.

Discussion:

- The Board of Directors discussed different selection criteria of the grant, and the creation of a selection review committee for the grant.

**Motion:** Member Byers moves to direct staff to launch the food truck grant program, targeted at local businesses who were impacted by the Alameda Fire with an emphasis on the creation of a grants review committee specific to this grant program. Ponomareff seconded.

**Discussion:** Member Volkart inquired about the Talent centric nature of the grant. Ponomareff responded that the committee could take that into consideration. Chair Ayers-Flood stated she would support the motion.

**Vote:** All ayes; motion carries.

Legarza inquired about potential members to be on the grant review committee.

Chair Ayers-Flood requested clarification on quorum requirements for the Agency.

### 5.3 Beautification Grant Program Application and Launch

Staff Report – Executive Director

Legarza provided an overview of the proposed new grant program.

Discussion:

- Vice-Chair Clark talked about possible alterations to the application process, including an area to request recommendations for plants.
- Chair Ayers-Flood inquired about giving preference to those who did not have insurance coverage in the program.
  - Vice-Chair Clark responded that the Urban Forestry Committee discussed this question.
  - Chair Ayers-Flood discussed the importance of criteria.
- Member Ponomareff discussed the budget allocation for the grant programs.
  - Member Volkart discussed the process and costs involved in tree planting
  - Chair Ayers-Flood discussed the possibility of limiting grant programs

**Motion:** Vice-Chair Clark moves direct staff to launch the Beautification Grant Program, targeted at grantees who were impacted by the Alameda Fire. Ponomareff seconded.

**Discussion:** None.

**Vote:** All ayes; motion carries.

#### **5.4 Gateway Parkrow & Talent Avenue Improvements Proposal and Contract with Terrain Landscape Architecture and Powell Engineering**

Staff Report – Executive Director

Legarza presented the proposal for improvements along Main Street and Talent Avenue for conceptual landscaping improvements.

Discussion:

- Chair Ayers-Flood inquired if the Board discussed the area as parking
  - Member Volkart responded that the Board discussed driveway access for the parcels, not parking.
- Chair Ayers-Flood suggested to delay the item until we can look at the issue from both parking and streetscaping direction.
- Member Ponomareff inquired if there are time constraints on the issue before the Board.
  - Legarza responded that there are no time constraints.
- Chair Ayers-Flood suggested it might be helpful to relook at the previous conversation on the spaces.
- Member Ponomareff inquired about how the design would come back to the Board of Directors.
  - Legarza responded that it would be focused on a walking streetscape and connectivity with the Camelot Theatre
- Member Volkart inquired about the parking study and the number of spaces available within the area.
- Member Clark discussed whether the contract would allow consideration of parking.
  - Chair Ayers-Flood discussed the future parking needs downtown.

**Motion:** Vice-Chair Clark moves to approve the contract and scope of work with Terrain Landscape Architecture and Powell Engineering for the Talent Avenue conceptual landscape improvements. Member Ponomareff seconded.

**Discussion:** None.

**Vote:** All ayes; motion carries.

#### **6. Items from Executive Director**

Legarza provided an update to the Agency's Board of Directors on the mural art project, Rogue Action Center donation of \$150,000, along with Rogue Action Climate's donation of \$45,000 for the Gateway Site. Legarza also shared a progress update on the grant writing, including a LOI submission to the Reser Family Foundation, along with conversations with Medford Regional Food Bank for programs for the Site. Legarza lastly shared a video with the construction on the Gateway Site.

#### **7. Items from Chair or Agency Members**

Chair Ayers-Flood requested that the Board would entertain a conversation on future grant programs and ways to use the grant budget on a future agenda item.

#### **8. Adjournment at 7:57 p.m.**

Respectfully submitted by:

  
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Jon Legarza, Executive Director

*Note: These minutes and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website ([www.cityoftalent.org](http://www.cityoftalent.org)) after each meeting. The minutes*

*are not a verbatim record: the narrative has been condensed and paraphrased to reflect the discussions and decisions made.*